



We are continuing to develop our website to be able to serve you better, including providing an electronic version of the 2009 Personal Tax Questionnaire. Please review the **2010 EWH Tax Updates** listed on Tax Center link on the website. This is a quick reminder of any new tax developments or certain areas of the law that seem to cause problems. *(Federal & State governing agencies have begun shifting their focus to auditing various aspects of business and personal returns).* Accordingly, the number of audits on all returns is on the rise. Most problems are usually created because taxpayers fail to keep proper records.

To access the tax questionnaire, please follow these five easy steps:

Step 1. Type the address, www.ewhsba.com, in the address bar of your web browser and press Enter.

Step 2. Click on the **Tax Center** button located on the left menu screen.

Step 3. Click on the **2009 Personal Income Tax Return Data** link in the middle of the page.

Step 4. The file will open as a .pdf document(Adobe portable document format).

Step 5. Mail the completed questionnaire and include any required forms (W-2's, 1099's, etc.) in the gray postage paid envelope.

As in the past, your personal tax return will be filed electronically, which is a faster and more efficient process. In order for us to complete your return timely, we must have the tax questionnaire and forms filled out completely. **Information submitted without a completed questionnaire will be returned to you. Please return all items in the enclosed envelope with the completed questionnaire. Information received after March 31, 2010, will be automatically extended at an additional charge.**

If you would like your tax return e-mailed to you in lieu of a paper copy, please be sure to indicate this in the appropriate area on the first page of the questionnaire.

Please use the following guidelines when completing the questionnaire:

Pages 1 to 4: Answer all questions.

Pages 5 to 11: Complete only items checked YES from Pages 3 and 4.

Page 11: Sign the Declaration.